



Deutsche Gesellschaft für Materialkunde e.V.

The vision of the DGM is a world in which materials are used efficiently and sustainably to provide new impulses and meet the global challenges of our time.

To make this vision a reality, the mission of the DGM is to promote the transfer of technology and knowledge between academic institutions, research institutes, companies and international partners, to strengthen the acquisition of knowledge and to provide its members with the best possible network in the field of materials science and engineering.

 2.180+ Personal Members	 130+ Committees & Workgroups	 65+ Webinars & Training Courses	 10+ Conferences & Congresses	 5.300+ Event-Participants
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*in the year 2023

Event Support Staff - MSE Congress and DGM-Tag

Job Type

- Temporary (22 or 24 – until 26 or 27 September 2023)

Location

- Technical University Darmstadt, Karolinenplatz 5, 64289 Darmstadt, Germany

Application deadline

- 30 June 2024

We are seeking enthusiastic individuals to support our team during the [MSE Congress](#) (Materials Science and Engineering - MatWerk) from 24 – 26 September 2024 and the [DGM Day](#) (23 September 2024). This is a fantastic opportunity to gain valuable insights into event management, as well as the latest developments in materials science and materials engineering.

Responsibilities

- Support video and sound systems in conference rooms during the MSE Congress
- Conduct preliminary technical checks with authors
- Provide technical support for the event in English
- Activate audio and video for the respective lecturer
- Assist with Q&A sessions and play pre-recorded videos
- Ensure a smooth event flow for the hybrid format (on-site in Darmstadt & online)
- Assist with event setup and teardown
- Welcome and attend to participants

Requirements

- Ability to stay organized and maintain an overview in high-stress situations
- Quick comprehension and the ability to work independently and reliably
- Good English language skills, both written and spoken
- Enjoy working in a team and confident in providing customer service
- Experience with audio and video equipment is a plus
- Familiarity with Zoom and MS Teams is advantageous

What We Offer

- Gain hands-on experience in hybrid conference operations
- Access to the latest developments in materials science and materials engineering
- Work period: 22 or 24 – until 26 or 27 September 2024 (daily opportunities available)
- Accommodation at Felixhotel provided if needed
- Payment: €15.00 per hour

To apply, please submit your curriculum vitae and a photo.

We look forward to receiving your application and having you as part of our team for this exciting event!

Contact person:

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